

**Sandusky County Park District
Board of Park Commissioners Meeting
October 20th, 2021 Regular Meeting
9:00am at River Cliff Lodge
Page 1 of 3**

The Board of Park Commissioners met at River Cliff Lodge on October 20th, 2021 at 9:00 AM.

Roll Call

Commissioner Moore called the meeting to order at 9:02 am. Christina Warden conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, HR Business Manager Christina Warden and Director Andrew Brown was in attendance.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to accept minutes of the September 15th, 2021 Regular Meeting was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: HR Business Manager Christina Warden gave her credit card report at the meeting.

Audit Committee: The Audit is underway and could be completed by the end of the month.

2021 Beach Report: Christina Warden has completed the beach report for this past season. Some things to note about the beach report, total expenses were down significantly from 2019 (the last year the beach was open). For the most part, that can be attributed to needing to purchase equipment in 2019, but not this past season.

Additionally, admissions numbers were up about 10,000 from 2019, which was 10k more than 2018, while 2018 was 23k more than 2017. Season pass sales nearly doubled from the previous year the beach was open, as well. Total income for Swimming was over \$132,000, a nearly 10% increase year over year.

Income this past season was virtually identical to 2019 however, due to pricing increases to better reflect our costs, the concessions netted around 5k more than 2019, Overall, the White Star Beach netted a profit of \$73,924.79 compared to only \$43,189.90 in 2019. That is an increase of 68% over 2019's total net profit.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal. Program report missing.

Unfinished Business

(3) Resolution 2021-28: Contract for Replacing the HVAC System at the River Cliff Lodge: The bid opening took place on Monday, October 18th at 2pm, and the Park District received 3 valid bids. Marlin White & Sons, Inc., Fremont, Ohio was the lowest and best bid, with a base bid of \$103,900 and Alternate #1 of \$15,900 for a total bid in the amount of \$119,800. The resolution is included and with the recommendation of Thomas Porter Architects and the approval of Park District Attorney Ladd Beck, it authorizes that Director Brown executes a contract with Marlin White & Sons, not to exceed \$150,000. A motion to approve Resolution 2021-28 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

New Business

(4) Resolution 2021-29: 2022 Health Insurance Rates: The Sandusky County Commissioners have established health insurance rates for 2022. This resolution accepts and authorizes the health insurance rates for 2022. The percentages are laid out in detail in the attached resolution which matches the percentages of the County. A motion to Resolution 2021-29 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2021-30: Employee Health Insurance Opt-Out Option: This resolution allows employees of the Park District the ability to opt-out of the 2022 Park District sponsored Health Insurance plan if they already have health insurance through some other means. It also establishes the rates for which they shall reimburse the Park District if they choose to elect coverage later in the year. A motion to approve Resolution 2021-30 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2021-31: 2022 Employee Health Reimbursement Account for Health Insurance and Dental/Vision: The Employee Health Reimbursement Account (HRA) has been a success and most importantly, response from the employees has been overwhelmingly positive. Continuing the program through 2022 will be a great benefit for the employees. Year to date, we have reimbursed \$8,812.65 to our employees through the program while budgeting \$25,000; 35% of the budgeted amount. A motion to approve Resolution 2021-31 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(7) Resolution 2021-32: Authorizing Appointment of Part-time Park Assistant & Part-time Park Worker: This resolution authorizes the appointment of Karen Lahman as part-time Park Assistant. Mrs. Lahman worked as the Concession Manager this past summer and did a great job. Hiring her part-time will allow her to do more to get the beach opened and closed as well as help out other departments with various duties. Mrs. Lahman's rate of pay is set at \$12.50 per hour, non-exempt.
The resolution also authorizes the appointment of Noah Eberly as a part-time Park Worker. Mr. Eberly worked this past summer as a seasonal park worker and also did an excellent job. Mr. Eberly's rate of pay is set at \$12.00 per hour, non-exempt.

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Page 3 of 3**


Due to the timing of pay periods, we're also extending both employees seasonal appointments until October 30th, 2021. Their part-time status will take effect on October 31st, 2021. A motion to approve Resolution 2021-32 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

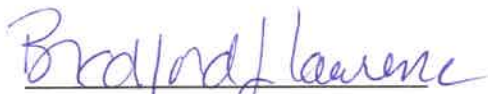
Board Initiated Business: None


(8) Adjournment: Next regular meeting is scheduled for Wednesday November 17th, 2021 at 9:00 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Lawrence.


With no further business, the Board adjourned at 10:00 am.

Board of Park Commissioners


George B. Moore


Bradford J. Lawrence


James B. Fails


Andrew Brown, Director/Secretary

11-17-2021
Date