

**Sandusky County Park District
Board of Park Commissioners Meeting
October 19th, 2022 Regular Meeting
9:30am at River Cliff Lodge
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The Board of Park Commissioners met at River Cliff Lodge on October 19th, 2022 at 9:30 AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:30 am. Christina Warden conducted the roll call showing Commissioners Moore, Lawrence, and Fails were present. HR Business Manager Christina Warden, Director Andrew Brown was also in attendance.

Recognition of Visitors/Public Participation/Correspondences: none

(1) Motion to accept minutes of the September 21st, 2022 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: Credit card report was given by Christina Warden and was available at the meeting.

Audit Committee: Nothing new to report at this time.

2022 Beach Report: Christina Warden has completed the beach report for this past season. Some things to note about the beach report, total expenses were about the same as 2021. Additionally, admissions numbers were up about 4,300 from 2021, which was \$45k more than 2021, while 2019 was \$10k more than 2018. Season pass sales were about the same as the previous year. Total income for Swimming was over \$176,908.02, a nearly 30% increase year over year. Concession income this past season was up about \$10k from 2021. Overall, the White Star Beach netted a profit of \$118,408.92 compared to only \$73,924.79 in 2021. That is an increase of 62% over 2021's total net profit.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Wolf Creek Park: ODNR has sent the plan that they have put together utilizing the information our staff provided and updating it with their suggestions.

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Christy Farm Nature Preserve Update: I'll be meeting with the CEO of Sandco, Brittany Stitlner and Thomas Porter Architects, to finalize building plans soon. Additionally, Sandco has elected to send us monthly donations to help with our utility costs related to them utilizing the River Cliff Lodge for their program. We will also be working with them to contract with a company for snow and ice removal over the winter. They have agreed to help with those costs as well.

Unfinished Business

Update on Terra Bike Trail Extension Project: Paving should be complete by the time of the board meeting with only seeding and some additional items to be finalized. The project is still on track to be completed by the deadline; however, some additional change orders are likely to increase the local match required.

New Business

(3) Resolution 2022-33: 2033 Health Insurance Rates: The Sandusky County Commissioners have established health insurance rates for 2023. This resolution accepts and authorizes the health insurance rates for 2023. The percentages are laid out in detail in the attached resolution which matches the percentages of the County. Prices have decreased somewhat. A motion to approve Resolution 2022-33 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2022-34: 2023 Employee Health Insurance Opt-Out Option: This resolution allows employees of the Park District the ability to opt-out of the 2023 Park District sponsored Health Insurance plan if they already have health insurance through some other means. It also establishes the rates for which they shall reimburse the Park District if they choose to elect coverage later in the year. A motion to approve Resolution 2022-34 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2022-35: Employee Health Reimbursement Account for Health Insurance and Dental/Vision: The Employee Health Reimbursement Account (HRA) has been a success and most importantly, response from the employees has been overwhelmingly positive. Continuing the program through 2023 will be a great benefit for the employees. Year to date, we have reimbursed \$6,983.07 to our employees through the program while budgeting \$25,000; 28% of the budgeted amount. A motion to approve Resolution 2022-35 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2022-36: Appointment of Paul Gladieux to the Position of Park Worker: This resolution is authorizing the appointment of Paul Gladieux as Full-time Park Worker and sets his rate of pay at ██████████ per hour, no=exempt. A motion to approve Resolution 2022-36 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

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(7) Resolution 2022-37: Authorizing Appointment of Part-time Beach Manager/Park Assistant:

This resolution authorizes the appointment of Katherine Taylor as part-time Beach Manager/Park Assistant. Mrs. Taylor worked as a Training Coordinator this past summer and did a great job. Hiring her part-time will allow her to do more to get the beach opened and closed as well as help our other departments with various duties. Mrs. Taylor's rate of pay is set at [REDACTED] per hour, non-exempt. A motion to approve Resolution 2022-37 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(8) Resolution 2022-38: 2023 White Star Beach Fees & Charges: While the beach revenue was up and more popular than ever, the truth of the matter is that our costs due to labor and supplies have also increased. After reviewing other fees in the area, it is our recommendation that beach fees including daily admissions, season passes, and swim lessons should increase. In order to recognize the tax payers of Sandusky County, we have made the season pass rates for in-county residents remain the same as previous years, allowing a family of four to only need to utilize the pass three time in a season to nearly pay for itself. A motion to approve Resolution 2022-38 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(9) Resolution 2022-39: Authorizing the Promotion of Noah Scott to Stewardship Coordinator:

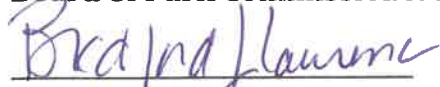
This resolution is authorizing the promotion of Noah Scott as Full-time Stewardship Coordinator and sets his rate of pay at [REDACTED] per hour, non-exempt. A motion to approve Resolution 2022-39 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.


Board Initiated Business:

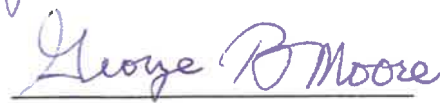
(10) Adjournment: Next regular meeting is scheduled will need to be Wednesday, November 16th, 2022 at 9:30 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Moore.

With no further business, the Board adjourned at 10:36 am.


Board of Park Commissioners


Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary


Date