

**Sandusky County Park District
Board of Park Commissioners Meeting
September 21st, 2022 Regular Meeting
9:30am at River Cliff Lodge
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The Board of Park Commissioners met at River Cliff Lodge on September 21st, 2022 at 9:30 AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:30 am. Christina Warden conducted the roll call showing Commissioners Moore, Lawrence were present, Mr. Fails absence was excused, and HR Business Manager Christina Warden, Director Andrew Brown was in attendance.

Recognition of Visitors/Public Participation/Correspondences: none

(1) Motion to accept minutes of the August 17, 2022 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: Credit card report was given by Christina Warden and was available at the meeting.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Wolf Creek Park: Director Brown attempted to contact ODNR to discuss the property lease however, no work back as of yet.

2023 Budget Discussion: Director Brown is looking at ways to recruit and retain staff.

Naming rights at River Cliff Park: Approval from board is needed according to Park District Policy.

Unfinished Business

Update on Terra Bike Trail Extension Project: The trail construction remains on schedule, with work continuing on Napoleon Road and heading towards Brush Street. Unfortunately, we ran into a bit of an unforeseen issue that was somehow not caught during the design phase. About halfway between the Terra section and Brush, along Napoleon, the contractor ran into bedrock. They have had to hammer it out and the work will be tracked by our Construction Management team. It will likely be a change order however we do have some deducts that will hopefully offset some of the costs.

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(3) Magsig Property: After discussions with the Park District of Ottawa County, it's clear that the best course of action is to delay executing the lease for the immediate future. It's not off the table completely but for the time being we feel it's best to revisit the lease at a later date. A motion to put the lease discussion on hold indefinitely was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

New Business

(4) Accepting the Resignation of Stewardship Coordinator Adam Saylor: As Mr. Saylor's resignation states, he has decided to change careers and is no longer employed by the Park District as of August 26th, 2022. We wish him luck in his future endeavors and thank him for his service. A motion to accept the resignation of Mr. Saylor was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 2-Yes, 0-No.

(5) Ratifying Approval of Sandusky County Communities Foundation 2022 Grant Application: Program Supervisor Deb Nofzinger has applied for a grant from the Communities Foundation for a canoe trailer. The cost of the trailer is \$10,380. The grant application was for \$10,000; however, we were notified that we received a partial grant in the amount of \$5,000, meaning our match will be for \$5,380. This will be paid for using funds from the 2023 budget. A motion to ratify the application was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(6) Resolution 2022-30: Recognizing Stewardship Specialist Noah Scott for Five Years of Service: For the past 5 years Noah Scott has been a dedicated employee of the Park District. In accordance with policy 0040, Mr. Scott is hereby recognized for his service and shall be presented with a copy of this resolution and a \$50 bonus. A motion to approve Resolution 2022-30 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(7) Resolution 2022-31: Authorizing the Appointment of Part-Time Park Worker Charles Thomas: This resolution authorizes the appointment of Charles Thomas as a part-time Park Worker. Mr. Thomas worked this past summer as a seasonal park worker and did an excellent job. He's attending Hocking University and will work for us whenever he's home for break. Mr. Thomas' rate of pay is set at \$12.50 per hour, non-exempt. A motion to approve Resolution 2022-31 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with at vote of 2-Yes, 0-No.

(8) Resolution 2022-32: Authorizing the Appointment of Part-Time Park Worker Richard Smith: This resolution authorizes the appointment of Richard Smith as a part-time Park Worker. Mr. Smith worked this past summer as a seasonal park worker and did an excellent job. Mr. Smith's rate of pay is set at \$12.50/hour, non-exempt. A motion to approve Resolution 2022-32 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

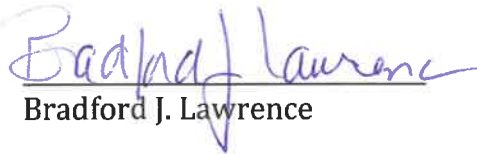
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Board Initiated Business:

(9) Adjournment: Next regular meeting is scheduled will need to be Wednesday, October 19th, 2022 at 9:00 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Moore.

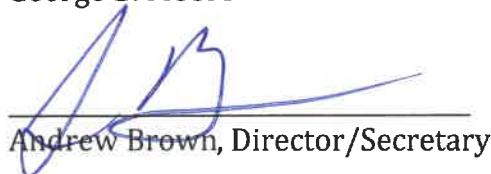
With no further business, the Board adjourned at 10:26 am.

Board of Park Commissioners


Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary

10/19/2022
Date