

**Sandusky County Park District
Board of Park Commissioners Meeting
February 15th, 2023 Regular Meeting
9:30am at River Cliff Lodge
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The Board of Park Commissioners met at River Cliff Lodge on February 15th, 2023 at 9:30 AM.

Roll Call

Commissioner Fails called the meeting to order at 9:30 am. Commissioner Fails conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to enter Executive Session for Personnel was proposed by Mr. Lawrence, seconded by Mr. Moore and a roll call vote resulted as follows: Fails: Yes, Lawrence: Yes, Moore: Yes. The Board entered executive session at 9:31 am.

(2) A motion to re-enter regular session was proposed by Mr. Moore, seconded by Mr. Lawrence and a roll call vote resulted as follows: Fails: Yes, Lawrence: Yes. Moore: Yes. The board re-entered regular session at 9:49 am.

(3) Motion to accept minutes of the January 18th, 2023 Regular Meeting was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Finances

(4) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Wolf Creek Park Planning Discussion

Unfinished Business

River Cliff Park Lodge Renovations: Discussion regarding the lodge renovations; including timeline, naming rights, and the overall partnership with Fremont Rotary including future endeavors and partnerships.

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New Business

(5) Accepting the Resignation of Park Ranger David Mechel: Mr. Mechel has decided to resign from his position with the park district, effective February 9th. His resignation letter is enclosed as well as his Vacation Payout Form. A Motion to accept the resignation of Mr. Mechel was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2023-04: Terra Bike Path Quit Claim Deed Easement: This resolution authorizes the Director to execute a Quit Claim Deed for an easement on the property of the Terra State Community College for the purposes of constructing and maintaining the bike path. This was necessary in order for the Park District to use ODOT funds however, it just took time to put together due to the State of Ohio and attorneys that were involved. Park District Attorney Ladd Beck has signed off on the Quit Claim Deed. I will send a letter to Judge Smith to request a judgement entry as well. A motion to approve Resolution 2023-04 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

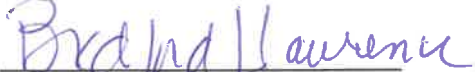
(7) Resolution 2023-05: Employee Policy and Procedure update to Travel Policy: This updates a policy in our Policy and Procedure Manual that outlines how travel outside the county for trainings, meetings, etc. is paid in regards to drive time. This policy aligns with Federal Law and errors on the side of caution when it comes to compensating employees. A motion to approve Resolution 2023-05 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

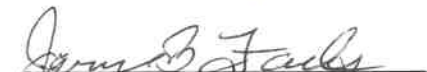
(8) Resolution 2023-06: Declaring Surplus Disposition: The items listed in the Exhibit of the attached resolution are no longer useful to the District. This resolution declares the items surplus and authorizes disposal of the items. Such declaration and disposal complies with the State of Ohio's laws and Park District policies. A motion to approve Resolution 2023-06 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.


(9) Adjournment: Next regular meeting is scheduled will need to be Wednesday, March 15th, 2023 at 9:30 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:36 am.

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Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary

5/15/23
Date