

**Sandusky County Park District  
Board of Park Commissioners Meeting  
March 15<sup>th</sup>, 2023 Regular Meeting  
9:30am at River Cliff Lodge  
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The Board of Park Commissioners met at River Cliff Lodge on March 15<sup>th</sup>, 2023 at 9:30 AM.

**Roll Call**

Commissioner Fails called the meeting to order at 9:30 am. Mrs. Warden conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

**Recognition of Visitors/Public Participation/Correspondences: None**

**(1)** Motion to accept minutes of the February 15<sup>th</sup>, 2023 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

**Finances**

**(2)** A motion to approve the financial reports was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no. Copies are included in the Proceedings of the Board of Park Commissioners Journal.

Expenditures were approved as presented.

**Credit Card Report:** Credit card report was available at the meeting.

**Audit Committee Update:** Hinkle Report Filing After our consultant that files our Hinkle Report talked to our County Auditor, it was determined that the funds used by ODOT to cover their portion of the grant for the Terra Bike Path project needed to be reported on the report and were not. That means that we are going to have to edit our report which will mean that we technically filed late and will result in a management letter comment when our audit is conducted. It is unfortunate that it was missed however, Mrs. Warden and I will work on processes that will ensure that this will not happen again in the future.

**(3) Resolution 2023-07: 2023 Permanent Appropriations Budget:** The 2023 Permanent Appropriations Budget is enclosed. There were a few adjustments made from the Temporary Appropriations Budget passed in December. A motion to approve Resolution 2023-07 by Mr. Moore, a second to the motion was made by Mr. Lawrence A vote on the motion resulted in votes for approval and 3 - Yes, 0 - No.

**Departmental Reports**

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

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**Unfinished Business**

**Terra Bike Trail Extension Update:** The billing is being finalized and Mrs. Warden is working on the reimbursement paperwork to ODNR. Once that is all taken care of, we will know what the local match amount is and will get that over to Terra State.

**New Business**

**(4) Resolution 2023-08: Appointment of Seasonal Employees for the 2023 Season:** The letter to the County Auditor is attached for your reference. A motion to approve Resolution 2023-08 by Commissioner Lawrence, a second to the motion was made by Commissioner Moore. A vote on the motion resulted in 3 votes for approval and 0 votes opposed.

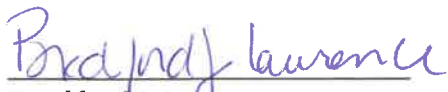
**(5) Resolution 2023-09: ODOT MetroPark Road Improvement Program:** The purpose of this resolution is to continue the Park District's eligibility to receive money from the ODOT MetroPark Roadwork Fund, fiscal year 2024-2025. This resolution is required by ODOT and needs to be passed every two years. A motion to approve Resolution 2023-09 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.


**ODNR Unlikely to Release Rainbow Trout at White Star Park:** Due to budgeting, it was decided by ODNR that they would focus their efforts on releasing trout at their own waters and not at other locations such as White Star Park. We were told that this change was coming, we just were not sure when. It was confirmed that starting this year, we will no longer receive trout releases unless something changes. We have posted this information to our Social Media pages in an effort to get the word out.

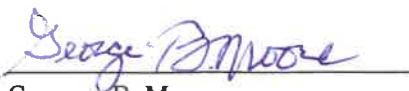
**(6) Adjournment:** Next regular meeting is scheduled will need to be Wednesday, April 19<sup>th</sup>, 2023 at 9:30 a.m.; River Cliff Lodge. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:41 am.

**Board of Park Commissioners**

  
Bradford J. Lawrence

  
James B. Fails

  
George B. Moore

  
Andrew Brown, Director/Secretary

3/19/23  
Date