

**Sandusky County Park District
Board of Park Commissioners Meeting
November 15th, 2023 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on November 15th, 2023 at 9:30 AM.

Roll Call

Commissioner Fails called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences

Thank you letter to operations staff.

(1) Motion to accept minutes of the October 18th, 2023 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Audit Committee Report: There is an item regarding the audit that we are meeting with the State Auditors to discuss later today. It involves clarification on where they feel funds after a sale of a capital asset like a vehicle should be deposited. After we discuss this item so that we are all clear on how to proceed with this kind of deposit in the future, our audit will likely be finalized.

November 1st Fund Balances 2008-2023: Attached is a bar graph that illustrates the General Fund balances on November 1st during the listed years.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

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Unfinished Business

none

New Business

(3) Resolution 2023-36: Employee Uniform Care and Cleaning Reimbursement: This is an annual resolution which authorizes payment to employees for the care and upkeep of District owned and issued uniforms and equipment. A motion to approve Resolution 2023-36 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2023-37: Purchase of Sound Equipment for Fremont Rotary Lodge: As the resolution states, the planned renovations of the Fremont Rotary Lodge at Don W Miller Memorial Park include an upgraded sound system. The Fremont Rotary Club has acquired some grant funding to assist with the cost of the purchase. The quote provided by Great Lakes Sound, Inc. is for the purchase of the sound equipment listed (\$15,720.78). A motion to approve Resolution 2023-31 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(5) Exemption for Travel Policy: The Ohio Parks and Recreation Association Conference is in Sandusky again this year. Director Brown would like to request an exemption for himself and Administrative Supervisor-Human Resources Coordinator Warden of the Travel Policy to allow for overnight stay during the duration of the conference. There are many networking opportunities in the evenings that are well attended and beneficial. This has been done in the past few years to allow for staff to attend and stay overnight. A motion to approve Exemption for Travel Policy was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business:

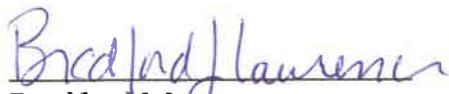
Update on Master Plans for Wolf Creek and Redhorse.


(6) Adjournment: Next regular meeting is scheduled will need to be Wednesday, December 20th, 2023 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Lawrence.


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With no further business, the Board adjourned at 10:14 am.

Board of Park Commissioners


Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary

12/20/2023
Date