

**Sandusky County Park District
Board of Park Commissioners Meeting
October 18th, 2023 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on October 18th, 2023 at 9:30 AM.

Roll Call

Commissioner Fails called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences

Letter about e-bikes
Thank you from Downtown Fremont

(1) Motion to accept minutes of the September 20th, 2023 Regular Meeting was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Audit Committee Report: The 2021-2022 audit is complete. A copy of the completed audit was not available at the meeting. Hope to be available next month.

Beach Report for 2023 Summer Season: Christina Warden has completed the unofficial beach report for this past season. Admissions income increased by over \$40k from 2022. Concessions income decreased by almost \$10k. Season pass sales were about the same as the previous year. Total income for Swimming was more than \$218k, a more than 40% increase year over year. Overall, the White Star Beach netted a profit of \$167,044.89 compared to \$118,408.92 in 2022. That is an increase of 62% over 2021's total net profit.

Departmental Reports

Copies of Departmental Reports are included in the Proceedings of the Board of Park Commissioners Journal.

Unfinished Business

None

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New Business

(3) Resolution 2023-30: Authorizing to Advertise for Bids for a Pedestrian Bridge at Creek Bend Farm: CT Consultants have estimated that the total project cost will be \$560,715.97, which includes a 3.4% contingency. This resolution authorizes the Director to solicit bids for the project. A Clean Ohio Grant will supply up to \$442,700 for the project. The local matching funds are included in the 2024 Appropriations Budget in the Creek Bend Farm fund. This does not include Construction Administration costs. A motion to approve Resolution 2023-30 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2023-31: Authorizing to Advertise for Bids for SCUBA Concession Contract: The SCUBA Concessions contract with Divers Inc. is set to expire December 31st, 2023. This resolution would authorize Director Brown to seek bids for a new contract for January 1st, 2024 through December 31st, 2027 with the ability to renew for two years if both parties agree. Attorney Ladd Beck has reviewed the RFP and has approved the terms and language therein. A motion to approve Resolution 2023-31 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2023-32: 2024 Health Insurance Rates: The Sandusky County Commissioners have established health insurance rates for 2024. This resolution accepts and authorizes the health insurance rates for 2024. The percentages are laid out in detail in the attached resolution which matches percentages of the County. Prices have increased somewhat. A motion to approve Resolution 2023-32 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2023-33: 2024 Employee Health Insurance Opt-Out Option: This resolution allows employees of the Park District the ability to opt-out of the 2024 Park District sponsored Health Insurance plan if they already have health insurance through some other means. It also establishes the rates for which they shall reimburse the Park District if they choose to elect coverage later in the year. A motion to approve Resolution 2023-33 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(7) Resolution 2023-34: 2024 Employee Health Reimbursement Account for Health Insurance and Dental/Vision: The Employee Health Reimbursement Account (HRA) has been a success and most importantly, response from the employees has been overwhelmingly positive. Continuing the program through 2024 will be a great benefit for the employees. A motion to approve Resolution 2023-34 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(8) Resolution 2023-35: 2023 White Star Beach Fees & Charges: While the beach revenue was up once again this past season, we clearly had a staffing issue and we are looking to increase pay rates for beach guards for 2024. After reviewing other fees in the area, it is our recommendation that daily admission fees increase one dollar for ages 13 and up from \$7 to \$8 but keeping the child rate at \$5/day. Season Pass rates would stay the same as last year. A motion to approve Resolution 2023-35 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.


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Board Initiated Business: none

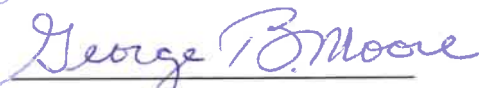
(8) Adjournment: Next regular meeting is scheduled will need to be Wednesday, November 15th, 2023 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Lawrence.

With no further business, the Board adjourned at 10:27 am.

Board of Park Commissioners


Bradford J. Lawrence


James B. Fails


George B. Moore


Andrew Brown, Director/Secretary

11/15/23
Date