

**Sandusky County Park District
Board of Park Commissioners Meeting
October 15th, 2025 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on October 15th, 2025 at 9:30AM.

Roll Call

Commissioner Fails called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences

None

(1) Motion to accept minutes of the September 17th, 2025 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes and 0-No.

Finances

(2) A motion to approve the financial reports was made by Mr. Lawrence, seconded by Mr. Moore, and passed unanimously with a vote of 3-Yes and 0-No.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Beach Report for 2025 Summer Season: Christina Warden has completed the unofficial beach report for this past season. Attendance increased slightly from 37,051 visitors in 2024 to 38,394 visitors in 2025. Total income for swimming held steady at just over \$245,000, nearly matching the previous year's total. Concessions income dipped slightly by about \$1,700 compared to 2024.

Payroll and utilities costs rose notably, contributing to an increase of about \$25,600 in total expenses over last year. As a result, the overall net profit for the beach was approximately \$128,700, down \$155,000 in 2024 despite strong attendance and consistent swim income.

Departmental Reports

Copies of Operation and Sheriff Report included in the Proceedings of the Board of Park Commissioners Journal. Program Report missing.

New Business

(3) Resolution 2025-36: 2026 Health Insurance Rates: Employee health insurances rates for 2026 reflect a modest increase in premiums for both the 5b and 4b CEBCO Blue Access PPO plans. The family plan cost for 5b rose from \$24,366 in 2025 to \$26,656 in 2026 (a 9.4% increase), and the single plan rose from \$9,243 to \$10,112 (9.4%). Employer contribution percentages remain the same at 85% for standard participation and 87% for employees completing the wellness incentives.

Employee bi-weekly contributions will increase accordingly – from **\$140.57 to \$153.79** for the 5b family plan and from **\$53.33 to \$58.34** for the 5b single plan.

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This update reflects the Park District's continued participation in the **Sandusky County CEBCO health plan** and aligns with rates established by the County Commissioners for 2026. A motion to approve Resolution 2025-36 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2025-37: 2026 Employee Health Insurance Opt-Out Option: This resolution allows employees of the Park District the ability to opt-out of the 2026 Park District sponsored Health Insurance plan if they already have health insurance through some other means. It also establishes the rates which they shall reimburse the Park District if they choose to elect coverage later in the year. A motion to approve Resolution 2025-37 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2025-38: 2026 Employee Health Reimbursement Account for Health Insurance and Dental/Vision: The Employee Health Reimbursement Account (HRA) has been a success and most importantly, response from the employees has been overwhelmingly positive. Continuing the program through 2026 will be a great benefit for the employees. A motion to approve Resolution 2025-38 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2025-39: Selection of CMR for Lee N. Koenig Legacy Fund Public Improvement Project: In response to the Park District's Request for Qualifications for Construction Manager at Risk (CMR) services for the Lee N. Koenig Legacy Fund Public Improvements Project, one Statement of Qualifications was received. The submission from Telamon Construction, Inc. was reviewed and determined to be responsive and the most qualified to provide CMR services for this project. The Board is asked to consider approval of the resolution selecting Telamon Construction, Inc. as the most qualified CMR firm and authorizing the Director to negotiate a contract for preconstruction and construction-phase services in accordance with Ohio Revised Code 153.65-153.73. A motion to approve Resolution 2025-39 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(7) White Star Beach Season Pass Fees for 2026 Season: Every year we have individuals who purchase Season Passes for the White Star Beach as Christmas presents. We are keeping the prices the same as last year for all passes. The rates are attached. A motion to approve 2026 Season Pass Fees was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(8) Resolution 2025-40: Recognizing Interpretive Naturalist Deborah Haubert for 25 Years of Service: The Park District recognizes staff members who achieve significant employment milestones in accordance with Policy 0040: Employee Recognition. Interpretive Naturalist Deborah Haubert has reached 25 years of dedicated service to the residents of the Sandusky County Park District. The Board is asked to consider approval of Resolution 2025-40 to formally recognize Deborah Haubert's 25 years of service and present her with a commemorative resolution and a \$150.00 longevity bonus in accordance with Park District policy. A motion to approve Resolution 2025-40 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(9) Tiffin University Donation Request: Drone Mapping: Tiffin University provided drone mapping services at the request of the Sandusky County Park District to support ongoing park projects. The University has submitted a request for donation to help offset its costs for providing these services. The

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Board is asked to consider approval of a donation in recognition of the University's assistance. A motion to approve a donation to Tiffin University to help offset the costs of providing drone mapping services was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.

(10) Resolution 2025-41: Adoption of the Sandusky County Cybersecurity Program: House Bill 96 (ORC § 9.64) requires political subdivisions to adopt a cybersecurity program appropriate to their needs. The proposed resolution adopts the Sandusky County Cybersecurity Plan as the Park District's official program, consistent with the Auditor of State's Bulletin 2025-007, and keeps the plan as a standalone policy (separate from the Personnel Policy & Procedure Manual) to allow timely updates. A motion to approve Resolution 2025-41 was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.


(11) White Star Park Master Plan – Environmental Design Group Proposal: Environmental Design Group has submitted a proposal to prepare a White Star Park Master Plan. The scope includes a park-wide concept plan, which includes development of a comprehensive wayfinding and signage plan, a final master plan, cost estimates, and grant-application support for future improvements. Services will be performed on a time-and-materials basis not to exceed \$11,400, consistent with the fee schedule in the proposal. The Board is asked to authorize the Director to execute the proposal and proceed with the planning work. A motion to approve the proposal from Environmental Design Group was made by Mr. Moore, seconded by Mr. Lawrence, and passed unanimously with a vote of 3-Yes, 0-No.


Board Initiated Business: None


(12) Adjournment: Next regular meeting is scheduled for Wednesday, November 19th, 2025 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:07 am.

Board of Park Commissioners


George B. Moore


Bradford J. Lawrence


James B. Fails


Andrew Brown, Director/Secretary

11-19-2025
Date