



Sandusky County Park District
1329 Tiffin Street - Fremont, Ohio 43420
Telephone (419) 334 - 4495 Fax (419) 334-9508

Posting -- of -- Position

January 29, 2025

JOB POSTING AND PROMOTION BID SHEET

Park Worker

Part Time Position (not more than 27 hours/week)

Worksite: White Star Park Operations Center

Work Schedule: Generally - First Shift (7:00am-3:30pm)

Weekends, holidays and additional hours as required

Reports To: Stewardship Coordinator / Crew Leader

MINIMUM QUALIFICATIONS FOR EMPLOYMENT: An example of acceptable qualifications: Completion of secondary education supplemented with four (4) months experience or certified training in carpentry, electrical, masonry, heavy equipment operation, or other skilled trade or any combination of training, education and work experience, which provides the skills, knowledge and abilities necessary to complete the described duties. Must be able to read, write, speak, and understand the English language.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid Ohio driver's license and have an acceptable driving record; must meet the requirements for being insured by the Park District's insurance provider.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Light truck with snow plow, pulling trailers; tractor; lawn mower; computer; chain saw; skid steer; power tools; hand tools; all specialized equipment associated with the construction field; computer; computer software (e.g., Microsoft Word, Microsoft Excel, Internet web browser, electronic mail software, etc.).

JOB DUTIES INCLUDE BUT ARE NOT LIMITED TO: Performs skilled and unskilled labor on facilities, construction projects, capital projects, and all other maintenance related projects (e.g., operates power tools and hand tools; etc.); assists with maintenance repair projects including plumbing, electrical, carpentry, and masonry projects; assists with vehicle maintenance and cleans facilities; operates light motorized equipment related to year round grounds keeping (e.g., tractor, cars, trucks, lawn mowers, plows, etc.); operates specialized equipment related to land management (e.g., mowing, burning, plowing, seeding, cutting, clearing, excavation, etc.); operates light truck with snow plow to remove snow from driveways and parking lots; uses pulling trailers to haul debris; operates chain saw and skid steer as necessary to maintain park areas; assists with implementation of land management practices; helps with programs and events and assists the public as required. Assists with preparing estimates on labor and materials for projects; procures services, equipment, and supplies; assists with logs and records regarding vehicle maintenance, projects, and equipment; uses computers and computer systems (including hardware and software) to set up functions, enter data, and/or process information (e.g., uses electronic mail software to send and receive electronic mail as necessary; uses Microsoft Excel to develop and maintain spreadsheets as necessary; uses Microsoft Word to create and revise documents as necessary; uses an Internet web browser to research the cost of labor and materials for projects; etc.). Attends trainings and conferences; networks with other departments; initiates or suggests; plans to motivate workers to achieve goals; organizes equipment, tools, and supplies; Maintains required licensure and certifications; Demonstrates regular and predictable attendance; Meets all job safety requirements and all safety standards that pertain to essential functions; Maintains confidentiality as appropriate under policy and applicable statutes.

Starting Pay \$15.50/hour

INTERESTED APPLICANTS MAY APPLY ONLINE: lovemyparks.com/employment

For questions e-mail: cwarden@sanduskycountyparks.com

MAIN OFFICE: Sandusky County Park District, 1329 Tiffin Street, Fremont, OH 43420

Hours: 8 am & 4 pm.

DEADLINE FOR APPLICATIONS: February 6, 2025

Or Until Filled

SANDUSKY COUNTY PARK DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER
POSTING TO BE REMOVED ONLY BY SANDUSKY COUNTY PARK DISTRICT