

**Sandusky County Park District
Board of Park Commissioners Meeting
April 15th, 2026 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on April 15th, 2026 at 9:30AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to accept minutes of the March 18th, 2026 Regular Meeting was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Departmental Reports

Copies of Operations and Program Reports are included in the Proceedings of the Board of Park Commissioners Journal.

New Business

(3) Request from Downtown Fremont Inc. to Sponsor Farmers Market Event: This is an annual event that we have sponsored in the past. We have been asked to sponsor it again this year at \$2,000. The event, which takes place in September, will highlight our parks and will promote outdoor activities and healthy living as well. A motion to Sponsor 2026 Farmers Market Event was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2026-13: Surplus Equipment: The items listed in the attached resolution are no longer useful to the district. This resolution declares the items surplus and authorizes disposal/transfer of the items. Such declaration and disposal complies with the State of Ohio's laws and Park District policies. A motion to approve Resolution 2026-13 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2026-14: Ratifying the Employment of Seasonal Employees: The letter to the County Auditor is attached for your reference. A motion to approve Resolution 2026-14 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

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(6) Motion to Approve Authorization of Special Use Permit for Sandusky County Farm Bureau

Event: The Sandusky County Park District has received a request from the Sandusky County Farm Bureau to host its second annual "Farm to Fork" dinner at the Fremont Rotary Lodge on August 15th, 2026. The event is anticipated to include approximately 100 attendees and will feature locally sourced food and beverages, including alcohol produced within Sandusky County.

Staff recommends approval of Special Use Permit for this event, including authorization for alcohol use. Staff is currently evaluating a formal non-profit fee structure for facility use; if established prior to the event date, the applicable fee will be assessed. If a fee structure is not finalized, the organization will instead be asked to provide a donation to the Park District.

Staff believes the event aligns with the Park District's mission by promoting local agriculture and community engagement within a park setting.

A motion to approve Authorization of Special Use Permit for Sandusky County Farm Bureau Event was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business:

Electric to DWM Sign Update


(7) Adjournment: Next regular meeting is scheduled will need to be Wednesday, May 20th, 2026 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Moore.

With no further business, the Board adjourned at 10:22 am.

Board of Park Commissioners



George B. Moore



Bradford J. Lawrence

Absent

James B. Fails



Andrew Brown, Director/Secretary

5-20-26
Date