

**Sandusky County Park District
Board of Park Commissioners Meeting
June 17th, 2026 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on June 17th, 2026 at 9:30AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Moore, Fails and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to accept minutes of the May 20th, 2026 Regular Meeting was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

(3) Resolution 2026-19: 2027 Preliminary Budget Appropriations: Attached is the 2027 Preliminary Appropriations Budget. The 2027 Temporary Budget will be presented for adoption in December. A motion to approve Resolution 2029-19 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(4) Resolution 2026-20: Accepting the Certificate of Estimated Property Tax Revenue – to be Produced from a Specified Amount of Millage by the County Auditor: Per Resolution 2026-18 (Requesting Auditor to Certify 1 Mill RENEWAL Levy) we have received the certification and the estimated annual tax revenue for a 1 Mill Renewal Levy would be approximately \$1,461,911. The attached Resolution is required by the Board of Elections – the resolution accepts the certification and allows the Park District to proceed with submitting the renewal levy to the Sandusky County Board of Elections for placement on the November 3, 2026 General Election ballot. A motion to approve Resolution 2026-20, Accepting the “Certificate of Property Tax Revenue” was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2026-21: Declaring It Necessary to Levy a One (1.00) Mill Renewal Tax – and Submitting the Question to the Electors of the Sandusky County Park District at the General Election to be Held November 3, 2026: Following receipt and acceptance of the Sandusky County Auditor’s Certificate of Estimated Property Tax Revenue, the Board must formally declare the necessity of renewing the existing one (1.00) mill levy for parks and recreation purposes and submit the question of the electors of the Sandusky County Park District at the November 3, 2026 General Election.

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The attached resolution establishes the levy rate, term, purpose and proposed ballot language and authorizes certification of the levy issue to the Sandusky County Board of Elections as required by Ohio law. The proposed levy is a ten (10) year renewal levy commencing in tax year 2027, first due in calendar year 2028. A certification of the resolution is attached for Board Chairman Bradford J. Lawrence to execute as well.

A motion to approve Resolution 2026-21 "Declaring It Necessary to Levy a One (1.00) Mill Renewal Tax" was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

Departmental Reports

Copies of Operations Report included in the Proceedings of the Board of Park Commissioners Journal. Program Report is missing.

Administrative Report – The State Capital Budget was announced, and while not yet signed into law by the Governor, it is highly likely that it will be. The Park District is set to receive \$100,000 of the initial \$250,000 requested amount.

New Business

(6) Resolution 2026-22: Ratifying the Employment of Seasonal Employees: The letters to the County Auditor are attached for your reference. A motion to approve Resolution 2026-22 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(7) Resolution 2026-23: 2026 Rotary Lodge Special Use Fees: The attached resolution establishes a fee schedule for approved use of the Fremont Rotary Lodge by governmental agencies, non-profit organizations, educational institutions, civic organizations, and other entities whose activities support or align with the mission of the Sandusky County Park District. The resolution clarifies that the Rotary Lodge is not a public rental facility and authorizes the Director to approve facility use requests, establishes conditions for use, require permits and insurance when appropriate, and waive or reduce fees when doing so advances the mission of the Park District or supports a public benefit. The proposed fee schedule is \$275 for Monday-Thursday use and Friday-Sunday use.

A motion to approve Resolution 2026-23 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business:

DWM Sign Update

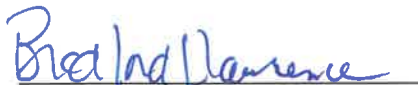
(8) Adjournment: Next regular meeting is scheduled Wednesday, July 15th, 2026 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Moore.

With no further business, the Board adjourned at 10:07 am.

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Board of Park Commissioners


George B. Moore


Bradford J. Lawrence


James B. Fails


Andrew Brown, Director/Secretary

7-15-26
Date