

**Sandusky County Park District
Board of Park Commissioners Meeting
May 20th, 2026 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park**

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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on May 20th, 2026 at 9:30AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:30 am. Christina conducted the roll call showing Commissioners Moore and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance. Commissioners Fails arrived at 9:38 am.

Recognition of Visitors/Public Participation/Correspondences: None

(1) Motion to accept minutes of the April 15th, 2026 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Departmental Reports

Copies of Operations Report included in the Proceedings of the Board of Park Commissioners Journal. Program Report is missing.

(3) Administrative Report: Staff is requesting a motion to accept the attached Wolf Creek Park Conceptual Master Plan. Following submission of the initial plan, ODNR Scenic Rivers provided suggested revisions and comments, which have been incorporated into the attached updated plan. The project has now completed environmental review and received Scenic Rivers approval, allowing the Park District to move forward with implementation of the approved improvements and management strategies identified within the plan. A motion to approve the Wolf Creek Park Conceptual Master Plan and direct staff to implement the approved plan was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

New Business

(4) Resolution 2026-15: Ratifying the Employment of Seasonal Employees: The letters to the County Auditor are attached for your reference. A motion to approve Resolution 2026-15 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2026-16: Adoption of 2026 Bond, Waiver & Fine Schedules: Each year, the Board of Park Commissioners adopts updated bond, waiver and fine schedules for the enforcement of Park District rules and regulations. The proposed 2026 schedule incorporates recommendations from the Sandusky

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County Prosecutors Office and aligns with existing schedules used by the Sandusky County Courts and Fremont Municipal Court.

The updated schedule ensures consistency with judicial guidelines and provides an appropriate framework for managing infractions occurring on Park District property. A motion to approve Resolution 2026-16 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2026-17: 2026 Concession Prices: This resolution establishes updated pricing for concession items sold by the Park District at White Star Beach Concession Stand for 2026.

A detailed price list is included with the resolution, and changes are designed to align with current cost recovery goals and operational needs.

A motion to approve Resolution 2026-17 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(7) Sandusky County Park District Renewing Membership to Heidelberg University Sandusky River Watershed Coalition: The Sandusky County Park District has again been asked to serve as a sponsor of the Sandusky River Watershed Coalition. Staff recommends renewing sponsorship at the same \$500 level, which includes membership in the Coalition. Continued participation aligns with the mission of the Park District by supporting local watershed conservation and water quality efforts while allowing the Park District to remain informed on regional initiatives, programs, and funding opportunities that benefit local natural resources and park operations.

A motion to approve membership was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(8) Resolution 2026-18: Requesting the Sandusky County Auditor to Certify the Current Tax Valuation of the Sandusky County Park District and the Amount of Revenue that Would be Produced by a One (1.00) Mill Tax: This resolution requests that the Sandusky County Auditor certify the current tax valuation of the Sandusky County Park District and the amount of revenue that would be generated by a proposed one (1.00) mill renewal levy outside the ten-mill limitation pursuant to Ohio Revised Code Sections 1545.21 and 5705.19(H).

The certification request is the first required step in the process for placing a renewal levy before the voters at the November 3, 2026 General Election. Upon receipt of the Auditor's certification, additional resolutions will be presented to the Board as required by Ohio law and the Sandusky County Board of Elections.

A motion to approve Resolution 2026-18 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business:

DWM Sign Update – Linton lowest quote

(9) Adjournment: Next regular meeting is scheduled will need to be Wednesday, June 17th, 2026 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Moore.


With no further business, the Board adjourned at 10:35 am.

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Board of Park Commissioners


George B. Moore


Bradford J. Lawrence


James B. Fails


Andrew Brown, Director/Secretary

6-17-26
Date